

The Intelligence Requirements Database (IRD) is a centralised register of all standing intelligence requirements and critical intelligence gaps. It ensures collection is driven by clearly articulated needs, prevents duplication, and provides accountability for intelligence production.

## Part 1 — Database Details

<b>Organisation / Unit:</b>	_____	<b>Date Created:</b>	_____
	-		_____
<b>Maintained By:</b>	_____	<b>Last Updated:</b>	_____
	-		_____
<b>Review Cycle:</b>	<input type="checkbox"/> Weekly <input type="checkbox"/> Fortnightly <input type="checkbox"/> Monthly <input type="checkbox"/> Per operation	<b>Classification:</b>	_____
			_____

## Part 2 — Priority Intelligence Requirements (PIRs)

PIRs are the most critical intelligence needs of the commander or decision-maker. They drive all collection activity. List them in order of priority.

PIR#	Priority Intelligence Requirement	Decision Supported	Requested By	Set Date	Review Date	Status
PIR-1						<input type="checkbox"/> Active <input type="checkbox"/> Answered <input type="checkbox"/> Superseded
PIR-2						<input type="checkbox"/> Active <input type="checkbox"/> Answered <input type="checkbox"/> Superseded
PIR-3						<input type="checkbox"/> Active <input type="checkbox"/> Answered <input type="checkbox"/> Superseded
PIR-4						<input type="checkbox"/> Active <input type="checkbox"/> Answered <input type="checkbox"/> Superseded
PIR-5						<input type="checkbox"/> Active <input type="checkbox"/> Answered <input type="checkbox"/> Superseded
PIR-6						<input type="checkbox"/> Active <input type="checkbox"/> Answered <input type="checkbox"/> Superseded

PIR#	Priority Intelligence Requirement	Decision Supported	Requested By	Set Date	Review Date	Status
PIR-7						<input type="checkbox"/> Active <input type="checkbox"/> Answered <input type="checkbox"/> Suspended
PIR-8						<input type="checkbox"/> Active <input type="checkbox"/> Answered <input type="checkbox"/> Suspended

## Part 3 — Standing Intelligence Requirements (SIRs)

SIRs are ongoing requirements that persist across operations. They cover enduring intelligence needs such as threat actor capabilities, key personalities, and infrastructure.

SIR#	Requirement	Category	PIR Link	Collection Asset	Frequency	Last Answered	Quality (1–5)	Status
SIR-01		<input type="checkbox"/> Threat <input type="checkbox"/> Person <input type="checkbox"/> Location <input type="checkbox"/> Network <input type="checkbox"/> Finance <input type="checkbox"/> Other			<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> As req			<input type="checkbox"/> Active <input type="checkbox"/> On hold <input type="checkbox"/> Closed
SIR-02		<input type="checkbox"/> Threat <input type="checkbox"/> Person <input type="checkbox"/> Location <input type="checkbox"/> Network <input type="checkbox"/> Finance <input type="checkbox"/> Other			<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> As req			<input type="checkbox"/> Active <input type="checkbox"/> On hold <input type="checkbox"/> Closed
SIR-03		<input type="checkbox"/> Threat <input type="checkbox"/> Person <input type="checkbox"/> Location <input type="checkbox"/> Network <input type="checkbox"/> Finance <input type="checkbox"/> Other			<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> As req			<input type="checkbox"/> Active <input type="checkbox"/> On hold <input type="checkbox"/> Closed
SIR-04		<input type="checkbox"/> Threat <input type="checkbox"/> Person <input type="checkbox"/> Location <input type="checkbox"/> Network <input type="checkbox"/> Finance <input type="checkbox"/> Other			<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> As req			<input type="checkbox"/> Active <input type="checkbox"/> On hold <input type="checkbox"/> Closed
SIR-05		<input type="checkbox"/> Threat <input type="checkbox"/> Person <input type="checkbox"/> Location <input type="checkbox"/> Network <input type="checkbox"/> Finance <input type="checkbox"/> Other			<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> As req			<input type="checkbox"/> Active <input type="checkbox"/> On hold <input type="checkbox"/> Closed
SIR-06		<input type="checkbox"/> Threat <input type="checkbox"/> Person <input type="checkbox"/> Location <input type="checkbox"/> Network <input type="checkbox"/> Finance <input type="checkbox"/> Other			<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> As req			<input type="checkbox"/> Active <input type="checkbox"/> On hold <input type="checkbox"/> Closed

SIR#	Requirement	Category	PIR Link	Collection Asset	Frequency	Last Answered	Quality (1-5)	Status
SIR-07		<input type="checkbox"/> Threat <input type="checkbox"/> <input type="checkbox"/> Person <input type="checkbox"/> <input type="checkbox"/> Location <input type="checkbox"/> <input type="checkbox"/> Network <input type="checkbox"/> <input type="checkbox"/> Finance <input type="checkbox"/> <input type="checkbox"/> Other			<input type="checkbox"/> Daily <input type="checkbox"/> <input type="checkbox"/> Weekly <input type="checkbox"/> <input type="checkbox"/> Monthly <input type="checkbox"/> As req			<input type="checkbox"/> Active <input type="checkbox"/> On hold <input type="checkbox"/> Closed
SIR-08		<input type="checkbox"/> Threat <input type="checkbox"/> <input type="checkbox"/> Person <input type="checkbox"/> <input type="checkbox"/> Location <input type="checkbox"/> <input type="checkbox"/> Network <input type="checkbox"/> <input type="checkbox"/> Finance <input type="checkbox"/> <input type="checkbox"/> Other			<input type="checkbox"/> Daily <input type="checkbox"/> <input type="checkbox"/> Weekly <input type="checkbox"/> <input type="checkbox"/> Monthly <input type="checkbox"/> As req			<input type="checkbox"/> Active <input type="checkbox"/> On hold <input type="checkbox"/> Closed
SIR-09		<input type="checkbox"/> Threat <input type="checkbox"/> <input type="checkbox"/> Person <input type="checkbox"/> <input type="checkbox"/> Location <input type="checkbox"/> <input type="checkbox"/> Network <input type="checkbox"/> <input type="checkbox"/> Finance <input type="checkbox"/> <input type="checkbox"/> Other			<input type="checkbox"/> Daily <input type="checkbox"/> <input type="checkbox"/> Weekly <input type="checkbox"/> <input type="checkbox"/> Monthly <input type="checkbox"/> As req			<input type="checkbox"/> Active <input type="checkbox"/> On hold <input type="checkbox"/> Closed
SIR-10		<input type="checkbox"/> Threat <input type="checkbox"/> <input type="checkbox"/> Person <input type="checkbox"/> <input type="checkbox"/> Location <input type="checkbox"/> <input type="checkbox"/> Network <input type="checkbox"/> <input type="checkbox"/> Finance <input type="checkbox"/> <input type="checkbox"/> Other			<input type="checkbox"/> Daily <input type="checkbox"/> <input type="checkbox"/> Weekly <input type="checkbox"/> <input type="checkbox"/> Monthly <input type="checkbox"/> As req			<input type="checkbox"/> Active <input type="checkbox"/> On hold <input type="checkbox"/> Closed
SIR-11		<input type="checkbox"/> Threat <input type="checkbox"/> <input type="checkbox"/> Person <input type="checkbox"/> <input type="checkbox"/> Location <input type="checkbox"/> <input type="checkbox"/> Network <input type="checkbox"/> <input type="checkbox"/> Finance <input type="checkbox"/> <input type="checkbox"/> Other			<input type="checkbox"/> Daily <input type="checkbox"/> <input type="checkbox"/> Weekly <input type="checkbox"/> <input type="checkbox"/> Monthly <input type="checkbox"/> As req			<input type="checkbox"/> Active <input type="checkbox"/> On hold <input type="checkbox"/> Closed
SIR-12		<input type="checkbox"/> Threat <input type="checkbox"/> <input type="checkbox"/> Person <input type="checkbox"/> <input type="checkbox"/> Location <input type="checkbox"/> <input type="checkbox"/> Network <input type="checkbox"/> <input type="checkbox"/> Finance <input type="checkbox"/> <input type="checkbox"/> Other			<input type="checkbox"/> Daily <input type="checkbox"/> <input type="checkbox"/> Weekly <input type="checkbox"/> <input type="checkbox"/> Monthly <input type="checkbox"/> As req			<input type="checkbox"/> Active <input type="checkbox"/> On hold <input type="checkbox"/> Closed
SIR-13		<input type="checkbox"/> Threat <input type="checkbox"/> <input type="checkbox"/> Person <input type="checkbox"/> <input type="checkbox"/> Location <input type="checkbox"/> <input type="checkbox"/> Network <input type="checkbox"/> <input type="checkbox"/> Finance <input type="checkbox"/> <input type="checkbox"/> Other			<input type="checkbox"/> Daily <input type="checkbox"/> <input type="checkbox"/> Weekly <input type="checkbox"/> <input type="checkbox"/> Monthly <input type="checkbox"/> As req			<input type="checkbox"/> Active <input type="checkbox"/> On hold <input type="checkbox"/> Closed
SIR-14		<input type="checkbox"/> Threat <input type="checkbox"/> <input type="checkbox"/> Person <input type="checkbox"/> <input type="checkbox"/> Location <input type="checkbox"/> <input type="checkbox"/> Network <input type="checkbox"/> <input type="checkbox"/> Finance <input type="checkbox"/> <input type="checkbox"/> Other			<input type="checkbox"/> Daily <input type="checkbox"/> <input type="checkbox"/> Weekly <input type="checkbox"/> <input type="checkbox"/> Monthly <input type="checkbox"/> As req			<input type="checkbox"/> Active <input type="checkbox"/> On hold <input type="checkbox"/> Closed
SIR-15		<input type="checkbox"/> Threat <input type="checkbox"/> <input type="checkbox"/> Person <input type="checkbox"/> <input type="checkbox"/> Location <input type="checkbox"/> <input type="checkbox"/> Network <input type="checkbox"/> <input type="checkbox"/> Finance <input type="checkbox"/> <input type="checkbox"/> Other			<input type="checkbox"/> Daily <input type="checkbox"/> <input type="checkbox"/> Weekly <input type="checkbox"/> <input type="checkbox"/> Monthly <input type="checkbox"/> As req			<input type="checkbox"/> Active <input type="checkbox"/> On hold <input type="checkbox"/> Closed

## Part 4 — Critical Intelligence Gaps (CIGs)

CIGs are specific, known gaps in current intelligence holdings that materially affect assessment quality or decision-making. Record each gap and the impact of not filling it.

CIG#	Gap Description	PIR / SIR Link	Impact if Not Filled	Collection Action	Priority	Status
CIG-01			<input type="checkbox"/> Critical <input type="checkbox"/> High <input type="checkbox"/> Medium		<input type="checkbox"/> P1 <input type="checkbox"/> P2 <input type="checkbox"/> P3	<input type="checkbox"/> Open <input type="checkbox"/> Tasked <input type="checkbox"/> Partially filled <input type="checkbox"/> Closed
CIG-02			<input type="checkbox"/> Critical <input type="checkbox"/> High <input type="checkbox"/> Medium		<input type="checkbox"/> P1 <input type="checkbox"/> P2 <input type="checkbox"/> P3	<input type="checkbox"/> Open <input type="checkbox"/> Tasked <input type="checkbox"/> Partially filled <input type="checkbox"/> Closed
CIG-03			<input type="checkbox"/> Critical <input type="checkbox"/> High <input type="checkbox"/> Medium		<input type="checkbox"/> P1 <input type="checkbox"/> P2 <input type="checkbox"/> P3	<input type="checkbox"/> Open <input type="checkbox"/> Tasked <input type="checkbox"/> Partially filled <input type="checkbox"/> Closed
CIG-04			<input type="checkbox"/> Critical <input type="checkbox"/> High <input type="checkbox"/> Medium		<input type="checkbox"/> P1 <input type="checkbox"/> P2 <input type="checkbox"/> P3	<input type="checkbox"/> Open <input type="checkbox"/> Tasked <input type="checkbox"/> Partially filled <input type="checkbox"/> Closed
CIG-05			<input type="checkbox"/> Critical <input type="checkbox"/> High <input type="checkbox"/> Medium		<input type="checkbox"/> P1 <input type="checkbox"/> P2 <input type="checkbox"/> P3	<input type="checkbox"/> Open <input type="checkbox"/> Tasked <input type="checkbox"/> Partially filled <input type="checkbox"/> Closed
CIG-06			<input type="checkbox"/> Critical <input type="checkbox"/> High <input type="checkbox"/> Medium		<input type="checkbox"/> P1 <input type="checkbox"/> P2 <input type="checkbox"/> P3	<input type="checkbox"/> Open <input type="checkbox"/> Tasked <input type="checkbox"/> Partially filled <input type="checkbox"/> Closed
CIG-07			<input type="checkbox"/> Critical <input type="checkbox"/> High <input type="checkbox"/> Medium		<input type="checkbox"/> P1 <input type="checkbox"/> P2 <input type="checkbox"/> P3	<input type="checkbox"/> Open <input type="checkbox"/> Tasked <input type="checkbox"/> Partially filled <input type="checkbox"/> Closed
CIG-08			<input type="checkbox"/> Critical <input type="checkbox"/> High <input type="checkbox"/> Medium		<input type="checkbox"/> P1 <input type="checkbox"/> P2 <input type="checkbox"/> P3	<input type="checkbox"/> Open <input type="checkbox"/> Tasked <input type="checkbox"/> Partially filled <input type="checkbox"/> Closed
CIG-09			<input type="checkbox"/> Critical <input type="checkbox"/> High <input type="checkbox"/> Medium		<input type="checkbox"/> P1 <input type="checkbox"/> P2 <input type="checkbox"/> P3	<input type="checkbox"/> Open <input type="checkbox"/> Tasked <input type="checkbox"/> Partially filled <input type="checkbox"/> Closed
CIG-10			<input type="checkbox"/> Critical <input type="checkbox"/> High <input type="checkbox"/> Medium		<input type="checkbox"/> P1 <input type="checkbox"/> P2 <input type="checkbox"/> P3	<input type="checkbox"/> Open <input type="checkbox"/> Tasked <input type="checkbox"/> Partially filled <input type="checkbox"/> Closed

## Part 5 — Intelligence Production Tracker

Track all intelligence products produced and their linkage to requirements. This provides accountability and identifies where requirements are going unanswered.

Product Ref	Product Title / Description	IR / PIR Answered	Analyst	Date Published	Consumer Feedback	Quality Rating
IP-001					■ Met req ■ Partial ■ Did not meet req	
IP-002					■ Met req ■ Partial ■ Did not meet req	
IP-003					■ Met req ■ Partial ■ Did not meet req	
IP-004					■ Met req ■ Partial ■ Did not meet req	
IP-005					■ Met req ■ Partial ■ Did not meet req	
IP-006					■ Met req ■ Partial ■ Did not meet req	
IP-007					■ Met req ■ Partial ■ Did not meet req	
IP-008					■ Met req ■ Partial ■ Did not meet req	
IP-009					■ Met req ■ Partial ■ Did not meet req	
IP-010					■ Met req ■ Partial ■ Did not meet req	
IP-011					■ Met req ■ Partial ■ Did not meet req	
IP-012					■ Met req ■ Partial ■ Did not meet req	

#### Need Excel Version?

- An Excel version with automatic filtering, status tracking, and PIR linkage is available on request.
- Email: [info@theintelanalystacademy.com.au](mailto:info@theintelanalystacademy.com.au) — Subject: 'IR Database — Format Request'