

## Strategic Framework for Organising Collection Efforts

A Collection Plan translates intelligence requirements into actionable taskings. It identifies what information is needed, who will collect it, from which sources, by when, and how the results will be reported. Without a collection plan, collection efforts are ad hoc, duplicated, and gaps go unnoticed.

### Part 1 — Plan Details

<b>Operation / Case:</b>	_____	<b>Plan Reference:</b>	_____
<b>Collection Period:</b>	From: _____ To: _____	<b>Classification:</b>	_____
<b>Prepared By:</b>	_____	<b>Approved By:</b>	_____
<b>Priority Intelligence Requirements (PIRs):</b>	1. _____ 2. _____ 3. _____	<b>Review Date:</b>	_____

### Part 2 — Intelligence Requirements

List all intelligence requirements driving this collection plan. Prioritise using P1 (essential) through P3 (desirable).

IR Ref	Intelligence Requirement	Priority	Decision Supported	Answer Needed By
IR-01		■ P1 ■ P2 ■ P3		
IR-02		■ P1 ■ P2 ■ P3		
IR-03		■ P1 ■ P2 ■ P3		
IR-04		■ P1 ■ P2 ■ P3		
IR-05		■ P1 ■ P2 ■ P3		
IR-06		■ P1 ■ P2 ■ P3		
IR-07		■ P1 ■ P2 ■ P3		
IR-08		■ P1 ■ P2 ■ P3		

## Part 3 — Collection Taskings

For each intelligence requirement, assign specific collection tasks to the appropriate asset or source. One requirement may generate multiple taskings across different disciplines.

Task Ref	IR Ref	Collection Discipline	Specific Tasking (What exactly to collect)	Asset / Source	Due Date	Status
T01		<input type="checkbox"/> HUMINT <input type="checkbox"/> <input type="checkbox"/> OSINT <input type="checkbox"/> SIGINT <input type="checkbox"/> <input type="checkbox"/> IMINT <input type="checkbox"/> GEOINT <input type="checkbox"/> <input type="checkbox"/> FININT <input type="checkbox"/> Other				<input type="checkbox"/> Tasked <input type="checkbox"/> <input type="checkbox"/> Active <input type="checkbox"/> <input type="checkbox"/> Complete <input type="checkbox"/> <input type="checkbox"/> Cancelled
T02		<input type="checkbox"/> HUMINT <input type="checkbox"/> <input type="checkbox"/> OSINT <input type="checkbox"/> SIGINT <input type="checkbox"/> <input type="checkbox"/> IMINT <input type="checkbox"/> GEOINT <input type="checkbox"/> <input type="checkbox"/> FININT <input type="checkbox"/> Other				<input type="checkbox"/> Tasked <input type="checkbox"/> <input type="checkbox"/> Active <input type="checkbox"/> <input type="checkbox"/> Complete <input type="checkbox"/> <input type="checkbox"/> Cancelled
T03		<input type="checkbox"/> HUMINT <input type="checkbox"/> <input type="checkbox"/> OSINT <input type="checkbox"/> SIGINT <input type="checkbox"/> <input type="checkbox"/> IMINT <input type="checkbox"/> GEOINT <input type="checkbox"/> <input type="checkbox"/> FININT <input type="checkbox"/> Other				<input type="checkbox"/> Tasked <input type="checkbox"/> <input type="checkbox"/> Active <input type="checkbox"/> <input type="checkbox"/> Complete <input type="checkbox"/> <input type="checkbox"/> Cancelled
T04		<input type="checkbox"/> HUMINT <input type="checkbox"/> <input type="checkbox"/> OSINT <input type="checkbox"/> SIGINT <input type="checkbox"/> <input type="checkbox"/> IMINT <input type="checkbox"/> GEOINT <input type="checkbox"/> <input type="checkbox"/> FININT <input type="checkbox"/> Other				<input type="checkbox"/> Tasked <input type="checkbox"/> <input type="checkbox"/> Active <input type="checkbox"/> <input type="checkbox"/> Complete <input type="checkbox"/> <input type="checkbox"/> Cancelled
T05		<input type="checkbox"/> HUMINT <input type="checkbox"/> <input type="checkbox"/> OSINT <input type="checkbox"/> SIGINT <input type="checkbox"/> <input type="checkbox"/> IMINT <input type="checkbox"/> GEOINT <input type="checkbox"/> <input type="checkbox"/> FININT <input type="checkbox"/> Other				<input type="checkbox"/> Tasked <input type="checkbox"/> <input type="checkbox"/> Active <input type="checkbox"/> <input type="checkbox"/> Complete <input type="checkbox"/> <input type="checkbox"/> Cancelled
T06		<input type="checkbox"/> HUMINT <input type="checkbox"/> <input type="checkbox"/> OSINT <input type="checkbox"/> SIGINT <input type="checkbox"/> <input type="checkbox"/> IMINT <input type="checkbox"/> GEOINT <input type="checkbox"/> <input type="checkbox"/> FININT <input type="checkbox"/> Other				<input type="checkbox"/> Tasked <input type="checkbox"/> <input type="checkbox"/> Active <input type="checkbox"/> <input type="checkbox"/> Complete <input type="checkbox"/> <input type="checkbox"/> Cancelled
T07		<input type="checkbox"/> HUMINT <input type="checkbox"/> <input type="checkbox"/> OSINT <input type="checkbox"/> SIGINT <input type="checkbox"/> <input type="checkbox"/> IMINT <input type="checkbox"/> GEOINT <input type="checkbox"/> <input type="checkbox"/> FININT <input type="checkbox"/> Other				<input type="checkbox"/> Tasked <input type="checkbox"/> <input type="checkbox"/> Active <input type="checkbox"/> <input type="checkbox"/> Complete <input type="checkbox"/> <input type="checkbox"/> Cancelled
T08		<input type="checkbox"/> HUMINT <input type="checkbox"/> <input type="checkbox"/> OSINT <input type="checkbox"/> SIGINT <input type="checkbox"/> <input type="checkbox"/> IMINT <input type="checkbox"/> GEOINT <input type="checkbox"/> <input type="checkbox"/> FININT <input type="checkbox"/> Other				<input type="checkbox"/> Tasked <input type="checkbox"/> <input type="checkbox"/> Active <input type="checkbox"/> <input type="checkbox"/> Complete <input type="checkbox"/> <input type="checkbox"/> Cancelled
T09		<input type="checkbox"/> HUMINT <input type="checkbox"/> <input type="checkbox"/> OSINT <input type="checkbox"/> SIGINT <input type="checkbox"/> <input type="checkbox"/> IMINT <input type="checkbox"/> GEOINT <input type="checkbox"/> <input type="checkbox"/> FININT <input type="checkbox"/> Other				<input type="checkbox"/> Tasked <input type="checkbox"/> <input type="checkbox"/> Active <input type="checkbox"/> <input type="checkbox"/> Complete <input type="checkbox"/> <input type="checkbox"/> Cancelled
T10		<input type="checkbox"/> HUMINT <input type="checkbox"/> <input type="checkbox"/> OSINT <input type="checkbox"/> SIGINT <input type="checkbox"/> <input type="checkbox"/> IMINT <input type="checkbox"/> GEOINT <input type="checkbox"/> <input type="checkbox"/> FININT <input type="checkbox"/> Other				<input type="checkbox"/> Tasked <input type="checkbox"/> <input type="checkbox"/> Active <input type="checkbox"/> <input type="checkbox"/> Complete <input type="checkbox"/> <input type="checkbox"/> Cancelled
T11		<input type="checkbox"/> HUMINT <input type="checkbox"/> <input type="checkbox"/> OSINT <input type="checkbox"/> SIGINT <input type="checkbox"/> <input type="checkbox"/> IMINT <input type="checkbox"/> GEOINT <input type="checkbox"/> <input type="checkbox"/> FININT <input type="checkbox"/> Other				<input type="checkbox"/> Tasked <input type="checkbox"/> <input type="checkbox"/> Active <input type="checkbox"/> <input type="checkbox"/> Complete <input type="checkbox"/> <input type="checkbox"/> Cancelled
T12		<input type="checkbox"/> HUMINT <input type="checkbox"/> <input type="checkbox"/> OSINT <input type="checkbox"/> SIGINT <input type="checkbox"/> <input type="checkbox"/> IMINT <input type="checkbox"/> GEOINT <input type="checkbox"/> <input type="checkbox"/> FININT <input type="checkbox"/> Other				<input type="checkbox"/> Tasked <input type="checkbox"/> <input type="checkbox"/> Active <input type="checkbox"/> <input type="checkbox"/> Complete <input type="checkbox"/> <input type="checkbox"/> Cancelled



## Part 4 — Source & Asset Register

Register all sources and collection assets available for this plan. Rate each source on reliability using the standard A-F scale.

Source Ref	Source / Asset Description	Type	Reliability (A–F)	Access Method	Handling Caveat	Active?
S01		<input type="checkbox"/> Human <input type="checkbox"/> <input type="checkbox"/> Technical <input type="checkbox"/> Open <input type="checkbox"/> Liaison <input type="checkbox"/> Other				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Restricted
S02		<input type="checkbox"/> Human <input type="checkbox"/> <input type="checkbox"/> Technical <input type="checkbox"/> Open <input type="checkbox"/> Liaison <input type="checkbox"/> Other				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Restricted
S03		<input type="checkbox"/> Human <input type="checkbox"/> <input type="checkbox"/> Technical <input type="checkbox"/> Open <input type="checkbox"/> Liaison <input type="checkbox"/> Other				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Restricted
S04		<input type="checkbox"/> Human <input type="checkbox"/> <input type="checkbox"/> Technical <input type="checkbox"/> Open <input type="checkbox"/> Liaison <input type="checkbox"/> Other				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Restricted
S05		<input type="checkbox"/> Human <input type="checkbox"/> <input type="checkbox"/> Technical <input type="checkbox"/> Open <input type="checkbox"/> Liaison <input type="checkbox"/> Other				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Restricted
S06		<input type="checkbox"/> Human <input type="checkbox"/> <input type="checkbox"/> Technical <input type="checkbox"/> Open <input type="checkbox"/> Liaison <input type="checkbox"/> Other				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Restricted
S07		<input type="checkbox"/> Human <input type="checkbox"/> <input type="checkbox"/> Technical <input type="checkbox"/> Open <input type="checkbox"/> Liaison <input type="checkbox"/> Other				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Restricted
S08		<input type="checkbox"/> Human <input type="checkbox"/> <input type="checkbox"/> Technical <input type="checkbox"/> Open <input type="checkbox"/> Liaison <input type="checkbox"/> Other				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Restricted
S09		<input type="checkbox"/> Human <input type="checkbox"/> <input type="checkbox"/> Technical <input type="checkbox"/> Open <input type="checkbox"/> Liaison <input type="checkbox"/> Other				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Restricted

*Reliability scale: A=Completely reliable B=Usually reliable C=Fairly reliable D=Not usually reliable E=Unreliable F=Cannot be judged*

## Part 5 — Collection Gaps & Risks

IR Ref	Gap Description	Impact on Assessment	Mitigation / Alternative
		<input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low	
		<input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low	
		<input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low	

IR Ref	Gap Description	Impact on Assessment	Mitigation / Alternative
		<input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low	
		<input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low	
		<input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low	

## Part 6 — Reporting Requirements

Report Type	Format	Frequency	Recipient	Due
Spot Report	Verbal / Signal	As required	_____	
Situation Report	Written	Daily	_____	
Collection Report	Written	Per tasking	_____	
Summary Report	Written	Weekly	_____	
Final Report	Written	End of period	_____	

### Need Excel Version?

- An Excel version with linked IRs and automatic status tracking is available on request.
- Email: [info@theintelanalystacademy.com.au](mailto:info@theintelanalystacademy.com.au) — Subject: 'Collection Plan — Format Request'